

# **Minutes: Consolidated Billing Subcommittee Meeting**

**Thursday, June 22, 2000 – Sheraton Phoenix Hotel – (Canyon Room) – 1600 S. 52<sup>nd</sup> Street, Phoenix, Arizona  
9:00 a.m. to 12:00 p.m.**

<b>Topic</b>	<b>Lead</b>	<b>Outcome</b>	<b>Att.</b>
1 Welcome, Intro, Sign-In	Shirley Renfroe	Chairperson Shirley Renfroe, Pinnacle West, addressed the group and delivered opening remarks. Subcommittee members introduced themselves. Attendance was taken (Attachment 1).	1
2 Review Final Implementation Guide for Rebate/Rebill Notification Process	Shirley Renfroe	Members adopted the proposed interim process with no changes. The proposed process will be presented to the large PSWG group for final approval.	
3 Review Final Implementation Guide for BEN (Billing Exception Notice) Notification Process	Shirley Renfroe	Members discussed what information fields should be required for the billing exception notice (BEN) and agreed that a UNI field should be added. Members adopted the proposed BEN (with the UNI field) and agreed to recommend that the interim method stand until a future subcommittee drafts a permanent method.	
4 Discuss and finalize process for communicating mandatory billing inserts/messages for ESP Consolidated Billing.	Shirley Renfroe	Members discussed their format preferences for receiving information on ACC mandated messages to customers (i.e. electronic, hard copy). Members agreed to recommend that only mandated billing messages be included in ESP consolidated billing statements in the Subcommittee's proposal to the large PSWG group.	
5 Discussion of TEP and APS Accounts Receivable models for ESP Consolidated Billing	Shirley Renfroe and Judy Taylor	Judy Taylor, TEP, explained to members how her company's accounts receivables system will include twenty-one separate accounts for each billing cycle. Charges will be transferred from TEP's account to the ESP's account. Information will be transmitted via EXOTRAN and ESP's will receive a detailed invoice of customers on the billing cycle. TEP would only need a single check from the ESP to satisfy each of the separate accounts as opposed to a check for each customer on the detail.	
6 Review definitions for charge codes to be used on the EDI 810.	Shirley Renfroe	Members reviewed schedules, prepared by Gene Slechta, SRP, and Ms. Renfroe, that listed numerous UDC billing charges. Members decided what level (i.e. account, meter or non-metered) the charges should be classified as and which billing fields would be needed for an ESP consolidated billing statement. Over the course of the review it was decided that the time of use (TOU) and remote metering charge should be split into two separate types of charges and a new issue was identified (how should lighting fixtures be billed under DA).	
7 Continue discussion and finalization of the EDI 810 for ESP Consolidated Billing	Shirley Renfroe	A new issue dealing with the question of what to do about questionable and estimated billings that are issued during the period that a customer goes to direct access and then decides to either switch MRSP's or ESP's <u>or</u> decides to return to standard offer was identified. Over the course of the afternoon discussions, Jack White, SRP, raised the problem of how the ACC should deal with MRSP's that are not performing in a satisfactory manner and what could be done to correct any potential problems (i.e. sanctions, etc.).	
8 Agenda for next meeting	Shirley Renfroe	Ms. Renfroe identified the items to be included in the agenda for the July 20, 2000 meeting that will be held from 9:00 a.m. to 12:00 p.m. at the Sheraton Phoenix Hotel's Canyon Room at 1600 S. 52 <sup>nd</sup> Street in Phoenix. The agenda for the meeting will be sent out within the next two weeks..	
9 Adjourn	Shirley Renfroe	Ms. Renfroe adjourned the meeting at 12:00 p.m.	

